

Llansannor & Llanharry C/W Primary School



School Admissions Policy

(Application for Academic Year 2023/24)



Admissions Policy

DOCUMENT INFORMATION			
Created by:	Mrs S Prosser	Reviewed by:	Admissions Committee
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Chair of Governors:	Mr P Whiting 		
Headteacher:	Mrs S Davies 		

Admissions and Over-Subscription Policy

Llansannor and Llanharry Church in Wales Primary School is a Voluntary Aided primary school with a strong and distinctive Christian character. The admissions and over-subscription policy is based on the following principles:

- The school's Christian ethos and its close links with its local Anglican churches, emphasising the importance of prayer, worship and Christian teaching;
- The school's commitment towards supporting the family, equal opportunities and non-elitism;
- Our role as a local educational establishment serving the local community;
- Our role as a school fulfilling its statutory educational requirements.

1. Dates for submitting applications

Applications for Reception should be submitted in line with the Vale of Glamorgan's schools admission dates which are agreed and published annually. All dates regarding admission to Nursery and Reception will be published in advance, including on the school's website.

2. Admissions Number

The capacity of the school is calculated using the Welsh Government Circular 021/2011- Measuring the capacity of schools in Wales. The capacity of the school is 210 pupils (full time statutory aged pupils). The admission number is the number of pupils that the Governing Body shall admit to a year group in the school and is calculated from the capacity of the school. The admission number for Llansannor school calculated by the Local Authority is **30**.

3. Class sizes

The school will ensure compliance with Welsh Government's directive to ensure all foundation phase (*reception to year 2*) class sizes are limited to **30** children. Across key stage 2 (years 3 to 6), the average class is 30 pupils.

4. Admission to the Nursery Classes

Llansannor & Llanharry C/W Primary School offers part-time Nursery places five mornings and five afternoons each week. Children are admitted to the nursery class in the autumn term of the academic year of their fourth birthday. (*The academic year runs from 1st September to 31st August.*)

There is also a rising 3s Nursery class to which pupils are admitted the term after their 3rd birthday. These pupils will be prioritised for entry into our older Nursery class the following year.

The school admits up to 32 nursery pupils each year in each morning and afternoon Nursery class. In the event of more than 32 applications for nursery places, the same oversubscription criteria would be applied as set out for the allocation of places in the Reception class (*refer to point 7 below*).

Applications for Nursery places should be submitted directly to the school by the last school day before the February half term break. Parents will be notified of the decision on the last day of the spring term, prior to the Easter break. As in all schools, children who are admitted to our nursery classes will **not have an automatic right of admission to full time statutory education** (reception class) at our school.

5. Admission to the Reception year and any child joining one of the older years

Children who are four years of age up to and including 31st August in a given year shall be eligible for admission to Reception in September of that year.

Applications should be made via the Vale of Glamorgan website in line with their published dates. All applications must be received by the beginning of January (see website for exact date each year).

Decisions will be made by the school's Admissions Committee and parents will be informed whether their child will have a place that April.

All applicants up to the admission number of 30 will be admitted. Where applications for the Reception class exceed the admission number, all applications will be assessed against the oversubscription criteria below, in the order stated, in order to allocate places up to the admission number.

6. Oversubscription Criteria

The Governing Body shall give priority to:

1. Looked after children and previously looked after children.
2. Children with a Statement of Special Educational Need, which names the school, as determined by the Local Education Authority.
3. Children who will have a brother or sister (*including half-brother/half-sister living in the same house*) attending the school at the time they would be admitted were their application to be successful.
4. Children living within the school catchment area who, with their parent(s) or legal guardian(s), are practising Anglicans and actively involved in an Anglican church (*attending at least once a month*).
5. Children of other Christian denominations or different faiths, living within the school catchment area and actively involved with their faith community.
6. Children who live within the school catchment area.
7. Children of parents who live outside the school catchment area and are actively involved in an Anglican Church.
8. Children of parents who live outside the school catchment area and are actively involved in other Christian denominations or different faiths.
9. Children whose parents wish them to be educated at Llansannor & Llanharry CiW Primary School.

All children who are not offered a place will be entered onto a waiting list until 30th September in the school year for which they have applied. The school will contact Parents/ Guardians, should a place become available.

Please note:

- Active involvement with a church or faith community is defined as attendance at least once a month.
Criteria for categories 4, 5, 7 and 8 will be determined strictly in light of the signed recommendation from the recognised faith leader.
- The school catchment area is defined within the maps contained at the end of this policy.
- Priority shall be given to those pupils residing in closest proximity to the school, using the Geographical Information System (GIS) to measure distance. The child's place of residence will be deemed to be a residential property at which the person or persons with parental responsibility for the child resides at the closing date for receiving applications for admission to the school. Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's place of residence will be deemed to be that property at which the child resides for the greater part of the week, including weekends.

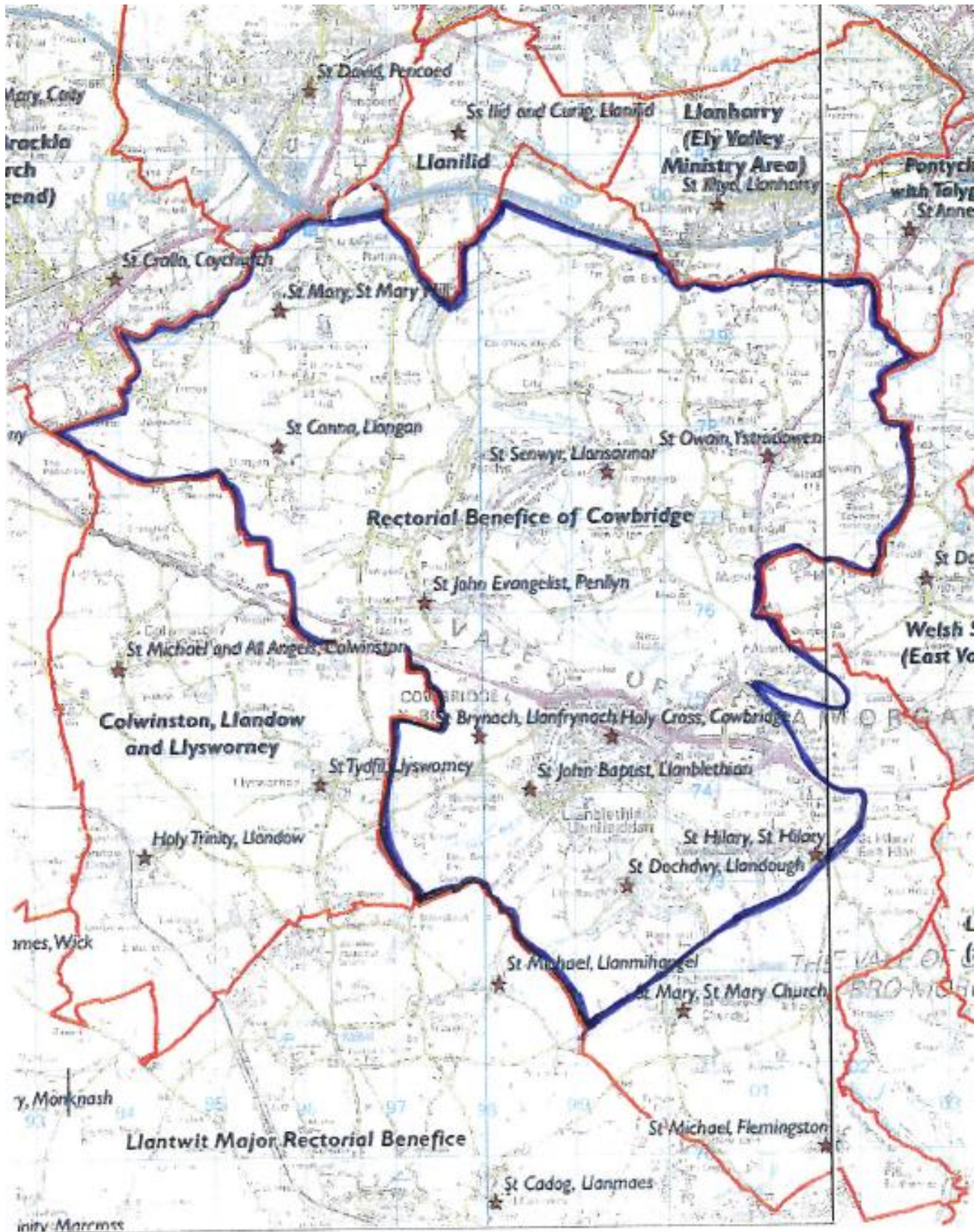
7. Right of appeal:

The Governing Body considers every application individually in accordance with this policy. If a child is not offered a place, parents have the right to appeal against the decision of the Governing Body. The appeal should be made in writing within 15 days of the notification, addressed to the Chair of Governors, c/o Llansannor & Llanharry C/W Primary School, Llansannor, Ystradowen, Cowbridge, CF71 7SZ. Any appeal should identify why the Governors' decision is contrary to this policy.

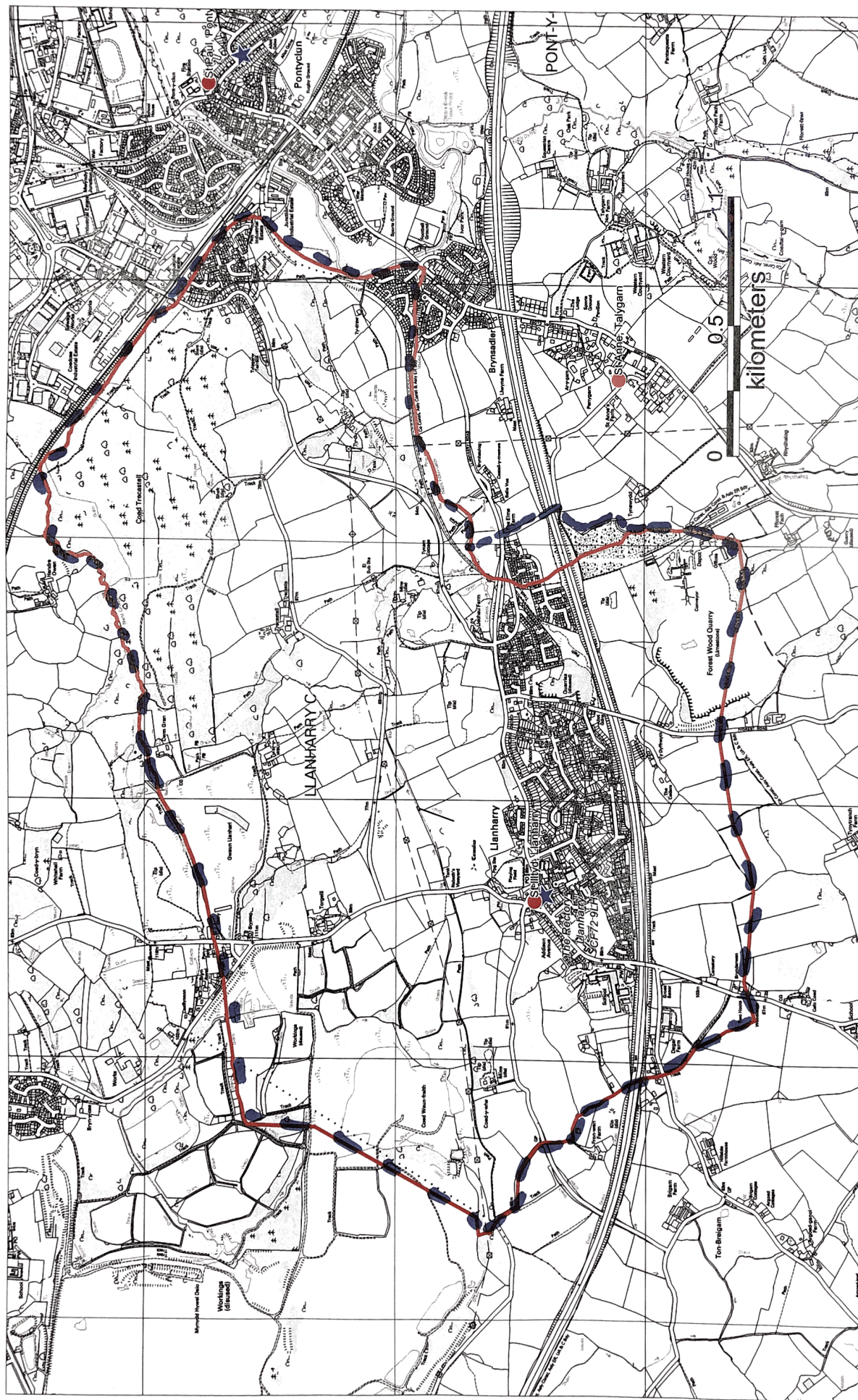
The appeal shall be considered by an independent Admission panel, administered by the Llandaff Diocesan Board of Education, according to the Welsh Assembly Government's Code of Practice on School Admission Appeals. The parents are invited to an appeal hearing within 30 school days of the specified closing date for the receipt of appeals.

N.B Nursery Education is not compulsory and parents have no right of appeal, if their application for a Nursery place is unsuccessful.

Boundary Maps



Blue line indicates school catchment boundary within the Rectorial Benefice of Cowbridge



Map showing boundaries of the Parish of Llanharry

--- School Catchment Boundary