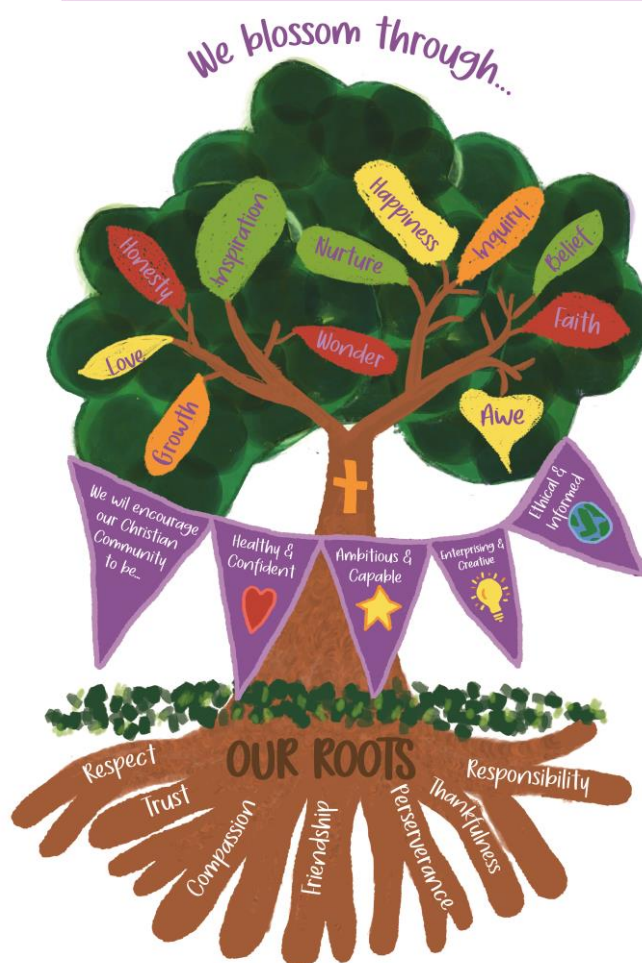


Llansannor & Llanharry C/W Primary School

Governing body annual report to parents

December 2024

Together with God, we will explore,
discover and flourish



Mrs S. Davies
Head Teacher

Message from the Chair of Governors

As the new Chair of Governors, it is my pleasure to introduce this year's Governing Body Annual Report. This document provides an overview of our school's key activities, achievements, and developments over the past year. The report reflects the dedication and commitment of the school's leadership team, staff, and Governors to fostering a vibrant learning environment that nurtures the well-being, academic growth, and personal development of all pupils.

I would like to extend a special thank you to our previous Chair, Peter Whiting, who has recently stepped down from the role as Chair but continues to serve as a Governor. His leadership and dedication over the years has been instrumental in ensuring that the Governing Body continues to be a vital role within the school's leadership and development.

The Governing Body plays a crucial role in ensuring accountability and acting as a critical friend to the Headteacher and leadership team. Through collaborative efforts, we aim to continually raise standards and support the educational and spiritual development of our children, in line with our values as a Church in Wales School. I am grateful for all the Governors who provide valuable insight and who give up their time to be part of the Governing Body.

This last year has seen significant progress with our school continuing to implement the new Curriculum for Wales. Our staff have worked tirelessly to embed its core principles, creating a curriculum that inspires curiosity, independence, and a love of learning in every pupil. It has also been great to see the school collaborating closely with other schools within our cluster to share best practices, develop resources, and ensure a cohesive approach to the Curriculum across our local education community. This collaborative work has helped in refining our strategies and enriching the educational experience we offer, as we align with the forward-looking vision of the Curriculum for Wales.

Thank you for the ongoing support from parents, carers and the wider community. I know that this support is greatly appreciated by all the staff at our wonderful Mountain School. On a final note, I give a big thank you to the Friends of Llansannor for their wonderful efforts in raising funds for the school. Their enthusiasm and commitment have meant that the money raised has provided invaluable resources that enhance the educational experience for all our pupils. I know that all the staff and Governors are extremely grateful for their hard work and generosity.

Chris Barber
Chair of Governors

This is the full report, which is available in PDF format on our website from December 2024.

Schools are no longer expected to hold an annual general meeting (referred to in statutory guidance 94(13) of the School Standards and Organisation (Wales) Act 2013), however, parents have the right to request a meeting with the governing body on issues which concern them. This parental right may be exercised up to 3 times in any school year, provided that the purpose of the meetings is to discuss issues which relate to the school, not individual pupil progress and achievement or grievances against a member of staff or the governing body.

Members of our Governing Body

As a Church in Wales Voluntary Aided (VA) Primary school, our school governors are a group of individuals, who are elected, nominated or co-opted and are representative of parents, staff, the Church, the Local Authority and the local community. Our foundation governors form the majority on the governing body and they are appointed by the local church and the Board of Education, to preserve and develop the religious character of the school and secure compliance with the Trust Deed.

School governors work with the Headteacher and have responsibility for raising school standards through their three key roles of setting strategic direction, ensuring accountability and acting as a critical friend. Full governing body meetings are held at least once each term, but most of the work is done through the committees who meet more frequently to discuss specific issues.

The Chair of the governing body is Mr Chris Barber and the Vice Chair is Mr Nick Young, both of whom can be contacted via the school. Please write to or email the school on llansannorps@valeofglamorgan.gov.uk. The Clerk to the governors is Mrs Rachel Cox (Vale of Glamorgan LA Governor Services RACox@valeofglamorgan.gov.uk).

The governing body structure for our school for the forthcoming year will be as follows

MEMBERS OF THE GOVERNING BODY 2024-25			
Governor Type	Name	Last Appointed	End of Term
Foundation (Church appointed)	Mr Peter Whiting	19/09/2023	19/09/2027
	Mr Robert James	01/09/2020	
	Mrs Rhiannon Corey	04/03/2023	04/03/2027
	Mrs Amy Walters-Bresner	04/03/2023	04/03/2027
Headteacher	Mrs Stephanie Davies	01/01/2020	N/A
Teacher Governor	Mrs Buddug Bevan	01/09/2022	01/09/2025
Non-Teaching Governor	TBC		
Parent Governor	Mr Nick Young (<i>Vice Chair</i>)	18/05/2021	18/05/2025
Vale of Glamorgan Rep. (Council Appointed)	Mr Christopher Barber (<i>Chair of Governors</i>)	16/03/2023	09/03/2027
Minor Authority Rep. (Community Council)	Mr Phil Summers	08/07/2022	08/07/2026
Clerk	Mrs Rachel Cox	11/05/2009	N/A

School session times

These are the session times for the year 2023-24.

	Morning	Afternoon
Progression Step 1	8.55am - 11.45 am (15 min break)	1.00pm - 3.20pm (15 min break)
Progression Step 2 & 3	9.00am - 11.55 am (15 min break)	1.00pm - 3.25pm

School term dates and holidays 2024-25

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2024	Monday 2 September	Monday 28 October	Friday 1 November	Friday 20 December	75
Spring 2025	Monday 6 January	Monday 24 February	Friday 28 February	Friday 11 April	65
Summer 2025	Monday 28 April	Monday 26 May	Friday 30 May	Monday 21 July	55
TOTAL					194

School INSET days 2024-25

Each year the school is allocated 5 In-Service Education and Training days, known as INSET. In preparation for the new curriculum, Welsh Government have announced their commitment to a 6th inset day for the next 3 years. The following INSET days have been confirmed in 2023/2024:

Monday 2nd September

Tuesday 3rd September

Monday 4th November

Monday 3rd March

Monday 2nd June

Monday 21st July

We always endeavour to keep inset days around holiday periods to help parents with childcare whenever possible, however this is not always possible as it is sometimes dependant on 3rd party providers' availability.

The work of school leaders and governors in school improvement

At Llansannor school, leaders have the children's safety, welfare and learning at the forefront of all decision-making. Each member of staff and each governor is a leader of at least one aspect of the school's life, working as a strong team to improve learning and to raise standards. Pupil voice, through our Senedd group,

The Headteacher works with all stakeholders to identify priorities, plan and action developments and to closely monitor outcomes. The Governing Body monitors school improvement priorities through regular visits to the school for meetings, lesson observations and listening to learners; they also spend time on scrutiny of documentation and ensure that a rigorous appraisal procedure of the Headteacher and staff is adhered to. In summary, the strong team ethos at Llansannor school is key to the successful learning of all our children. .

Areas identified for improvement

The primary targets agreed for 2023-24 were:

Target 1: To refine Llansannor's curriculum of wonders in line with curriculum for Wales

Target 2: To refine teaching to embed pedagogical approaches

Target 3: To develop the learning environment to enable independence

Target 4: To further develop the use of the Welsh language within school

Target 5: Develop leadership skills amongst staff pupils and governors in line with professional teaching standards, the four purposes and GB self evaluation tool

All targets have been reviewed in line with the schools Monitoring cycle and new targets set.

The following targets feature in the school's improvement plan for 2024-25:

Target 1: To improve standards of writing

Target 2: To use thinking to support the learning process, enabling pupils to reflect, plan and improve.

Target 3: To embed the use of the Welsh Language within the school

Target 4: To enhance learners' awareness of identities and belonging

Target 5: To embed leadership skills amongst staff, pupils and governors.

Identifying and supporting pupils with additional learning needs (ALN)

School leaders support staff, pupils and parents in securing the best possible provision for all pupils, thus enabling them to achieve their potential. The leadership team regularly monitor assessment data to identify if a particular child is not making expected progress and appropriate next steps are quickly put into place when necessary.

The ALNCo (Additional Learning Needs Co-ordinator) at Llansannor is Mrs K Miller.

At Llansannor, progress is monitored regularly and carefully and if sufficient progress is being made, then the support will gradually be withdrawn, and the child will continue to be monitored to ensure progress is maintained. If it is felt that despite regular support the child is not making as much progress as it was hoped, then it might be decided that support from external agencies may be beneficial.

Disabled facilities

Llansannor School is built on one level with toilet facilities suitable for disabled pupils. The Strategic Equality plan gives clear guidance to ensure that we do not in any way discriminate against disabled pupils, either preventing them accessing the school or the curriculum. Furthermore, the governing body and staff accord high priority to the promotion of disability equality and seek to negate the effects of discrimination faced by disabled pupils. A positive image of disabled people is promoted via the attitudes of staff and pupils and through the teaching materials and other resources at the school's disposal.

Annual Finance Report 2024-25

The school's income is largely provided by Vale of Glamorgan County Council, and is largely determined by pupil numbers. Responsibility for reviewing and making recommendations on budgets and monitoring the school's financial performance is delegated by the Governors to the Finance Sub-Committee, which meets regularly with the Headteacher and reports back to the Governing Body.

School also has access to a school fund. This fund is used to provide extra resources and to subsidise school trips. The fund is audited annually.

Vale of Glamorgan Council Llansannor Primary School Outturn Report 2023/24 Revenue Summary

Vale of Glamorgan Council Llansannor Primary School Outturn Report 2023/24 Revenue Summary

COST CENTRE CODE	COST CENTRE DESCRIPTION	DETAIL	ANNUAL BUDGET	TOTAL ACTUAL
101145	Llansannor Primary	CONT. TO FUNDS	3,500.00	13,858.93
101145	Llansannor Primary	CONT TO CAPITAL OUTTURN	0.00	10,517.14
101145	Llansannor Primary	CONT TO GENERAL RESERVE	3,500.00	3,341.79
101145	Llansannor Primary	EMPLOYEES	1,051,874.00	1,085,899.11
101145	Llansannor Primary	TEACHING EMPLOYEES	660,355.00	674,679.82
101145	Llansannor Primary	NON TEACHING EMPLOYEES	219,913.00	235,213.49
101145	Llansannor Primary	GRANT EMPLOYEES	161,753.00	166,390.07
101145	Llansannor Primary	OTHER DIRECT EMPLOYEES	0.00	0.00
101145	Llansannor Primary	INDIRECT EMPLOYEES EXPS	9,853.00	9,615.73
101145	Llansannor Primary	INTERNAL RECHARGES EXPEND	68,717.00	74,742.06
101145	Llansannor Primary	INTERNAL RECHARGES EXPEND	68,717.00	74,742.06
101145	Llansannor Primary	PREMISES	76,636.00	75,574.23
101145	Llansannor Primary	CLEANING AND DOMESTIC SUPPLIES	31,514.00	30,475.01
101145	Llansannor Primary	ENERGY	13,732.00	23,027.18
101145	Llansannor Primary	GROUNDS MAINTENANCE	2,040.00	1,080.00
101145	Llansannor Primary	REPAIRS & MAINT OF BUILDING	28,434.00	20,104.59
101145	Llansannor Primary	WATER SERVICES	916.00	887.45
101145	Llansannor Primary	SUPPLIES AND SERVICES	69,508.00	70,136.51
101145	Llansannor Primary	COMMS AND COMPUTING	24,802.00	28,935.47
101145	Llansannor Primary	EQUIP, FURNITURE & MATERIALS	34,500.00	26,143.82
101145	Llansannor Primary	GRANTS & SUBSCRIPTIONS	3,500.00	68.28
101145	Llansannor Primary	MISC EXPENSES	3,553.00	6,299.34
101146	Llansannor Primary	EXPENSES	0.00	220.07
101145	Llansannor Primary	PRINTING STATIONERY & OFFICE EXPS	0.00	6,217.53
101145	Llansannor Primary	SERVICES	3,153.00	2,252.00
101145	Llansannor Primary	TRANSPORT	100.00	45.60
101145	Llansannor Primary	CAR ALLOWANCES	100.00	45.60
101145	Llansannor Primary	CUSTOMER RECEIPTS	-	-
			63,640.00	82,242.76
101145	Llansannor Primary	CHARGE FOR SERVICE	-	-
			50,675.00	76,161.00

101145	Llansannor Primary	DONATIONS	- 12,965.00	- 2,965.00
101145	Llansannor Primary	SALE OF PRODUCTS	0.00	- 3,116.76
101145	Llansannor Primary	GOVERNMENT GRANT	- 151,191.00	- 163,490.53
101145	Llansannor Primary	OTHER GOVERNMENT GRANTS	- 3,856.00	- 3,856.00
101145	Llansannor Primary	WG GRANTS	- 147,335.00	- 159,634.53
101145	Llansannor Primary	INTERNAL RECHARGES INCOME	- 56,165.00	- 69,090.15
101145	Llansannor Primary	INTERNAL RECHARGES INCOME	- 56,165.00	- 69,090.15
101145	Llansannor Primary	OTHER GRANTS	0.00	0.00
101145	Llansannor Primary	INCOME FROM OTHER LAs/HAs	0.00	0.00
		Total 101145	999,339.00	1,005,433.00

Attendance

Governors and staff place great emphasis on the benefits of attending school regularly and pupils are expected to attend school every day. Our attendance policy recognises the Education (Pupil Registration) (Wales) Regulations 2010, whereby, “headteachers have a discretionary power to authorise leave for a family holiday during term time where parents seek permission.” Except for exceptional circumstances, no more than 10 days leave may be granted for this purpose. We remain committed to discouraging term time holidays in an attempt to secure better outcomes for children but accept there are times when families have little choice but to take holidays during term time. Where term time holidays are unavoidable, parents **must** contact the school in advance in order to complete an official request for a leave of absence form. All requests should be in writing and should be made by a parent / guardian of the child even if they are not going on holiday with them. The school works closely with the Local Authority attendance officer who monitors attendance on a regular basis.

Keeping our pupils healthy and safe

An expert physical education teacher works with children across the school delivering high quality PE and games. The whole school utilises our wonderful grounds, taking part in regular Forest School activities to enhance learning.

Big Fresh Catering Company provides healthy school lunches and the pupils can bring in a healthy fruit snack. All pupils have access to drinking water throughout the day indoors. The use of the outdoors is also impacting on pupils' awareness of the importance of healthy living and this continues to be high profile this year.

Our children take part in a range of activities to ensure that they feel safe. Our curriculum is underpinned by our Values for life programme and in addition, we offer a comprehensive RSE. These are delivered through class sessions, assemblies and circle time. As school, we are working towards our 'Rights Respecting Schools' award. Our school has a robust vetting procedure for adults working with children and provides on-going training to staff and governors on child protection and safeguarding issues.

Where our pupils go after Llansannor.

School Development Grant

The school development grant of £19,050 was spent on the following:

Schools	2023/24
Y Pant	10
Cowbridge	16
Other	1

Proportion of Teaching Assistant salary

Improve pupil wellbeing and self-esteem through weekly timetabled ELSA sessions led by a trained LSA

Further improve outcomes of targeted pupils through intervention programmes and in-class support.

Review of school policies

The Governors have a rolling programme of reviewing the school's policies, with individual policies reviewed at least every 3 years or when there are Welsh Government and Local Authority guidance changes.

The children and staff carry out fire drills termly. The school prospectus is reviewed and updated annually to reflect changes and the information was compiled in accordance with the Welsh Assembly Circular 22/96 – School Prospectus – checklist of contents.

If you would like more information about our school, including our policies and complaints procedure, please visit our school website: www.llansannorprimary.co.uk. Alternatively, you can contact the school via email at Llansannorps@valeofglamorgan.gov.uk or by telephone 01443 223545